

1700 Convention Center Drive, 2nd FL Miami Beach, Florida 33139

Tel: 305.673.7610

Permit Cancellation Request

Date	Permit/Process Number
Contractor's Name	Contact Name
Job Address Apartment/Unit Number	Date of Inspection Requested by Applicant
Telephone Number	E-Mail Address
A Permit Cancellation Request may be submitted if no	work has taken place. If work has taken place, a Change of
Contractor must be submitted.	month that taken places in the territory taken places, or other go or
WARNING: If the work has taken place and the permit is	cancelled, you will be in violation of section
109.4 of the Florida Building Code, failure to obtain a pe	e <u>rmit</u> and will be subject to a penalty of 100 percent of the usual
permit fee in addition to the required permit fees.	
Reason for cancelling Permit/Process Number:	
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Owner	Qualifier
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Submit the original signed and notarized Permit Cancellation Request Form to CSS using the Permit Application Updates (PAU) option. Log on in CSS: www.mbselfservice.com

Contact Us

In-person by appointment only: https://wb-miamibeachfl.qmatic.cloud/qmaticwebbooking/#/

Via Telephone: (305) 673-7610

Via E-mail (Questions Only): <u>BuildingAdmin@miamibeachfl.gov</u>

Revised: 03.19.2025

Previous Revision: 09.16.2022