



Building Department
1700 Convention Center Drive, 2nd Floor
Miami Beach, Florida 33139
Tel: 305.673.7610
BuildingAdmin@miamibeachfl.gov
<http://www.miamibeachfl.gov/building/>

EXPEDITED PLAN REVIEW REQUEST

PLAN REVIEWS ARE COMPLETED AFTER NORMAL WORKING HOURS.

Invoice must be paid prior to reviews commencing. Expedited plan review requests are accepted Monday thru Thursday from 8:00AM to 2:00PM. No request will be accepted after 2:00PM. NO EXCEPTIONS. Form must be submitted to the Building Administration office via BuildingAdmin@miamibeachfl.gov.

Applicant Information:

Name: _____

Date: _____

Phone No: _____

Alt No: _____

E-mail: _____

Permit No: _____

Fees are charged on a per discipline basis. Refer to Fee Schedule for current rate.

Requested Reviews:

- ☐ Building
- ☐ Electrical
- ☐ Floodplain Compliance
- ☐ Mechanical
- ☐ Plumbing
- ☐ Structural

Applicant Signature

*Requests for expedited reviews for other trades such as Fire, Planning, Public Works, etc. must be requested at their respective departments.

Note: Initial reviews must be completed before any expedited reviews can be requested. All requests must be approved by the Building Official prior to reviews and depending on personnel availability.

Office Use Only	
Today's Date: _____	Review date(s): _____
Invoice No: _____ Amount Due: _____	Supervisor Print Name: _____ Supervisor Signature _____
Assigned BD Reviewer _____	Assigned ME Reviewer _____
Assigned EL Reviewer _____	Assigned PL Reviewer _____
Assigned FL Reviewer _____	Assigned ST Reviewer _____

Revised: 2.26.2025

Previous Revision: 4.26.2024