

MIAMI BEACH BUILDING DEPARTMENT

Permit Checklist for Roofing - Residential Gutter/Downspout

Plan Reviews
Roofing, Planning

Inspections*
Planning Final, Roofing Final

**PROJECTS MAY REQUIRE PLANNING BOARD
APPROVAL PRIOR TO BUILDING PERMIT
SUBMITTAL.**

For the Planning Department
Checklist, visit:

www.tinyurl.com/288e54ba

For Online Permitting Resources,
visit: www.tinyurl.com/2552jdam

Required Construction Documents for Submittal: Digitally or electronically signed and sealed drawings –
(Visit the Online Permitting Resource Center link noted above for instructions).

Construction Documents	Department Review
<input type="checkbox"/> Site Survey Signed & Sealed Topographic/Boundary Survey	Roofing, Planning
<input type="checkbox"/> Roofing plan with location/detail of installation	Roofing
<input type="checkbox"/> Anchorage plan	

Supporting Documents that May be Required:

Construction Documents	Department Review
<input type="checkbox"/> N/A	