

Permit Checklist for Building - Residential Hurricane Emergency Repair of an existing permitted item(s)

Plan Reviews Structural

Inspections*

Building Final (last inspection all others must be approved prior to scheduling).

*Not all inspections listed may be required.

PROJECTS MAY REQUIRE PLANNING BOARD APPROVAL PRIOR TO BUILDING PERMIT **SUBMITTAL.**

For the Planning Department Checklist, visit: www.tinyurl.com/288e54ba

For Online Permitting Resources, visit: www.tinyurl.com/2552jdam

Required Construction Documents for Submittal: Digitally or electronically signed and sealed drawings – (Visit the Online Permitting Resource Center link noted above for instructions).

Construction Documents	Department Review
□ Structural Plans	Structural

^{*} Site Plan must show setbacks, both existing and proposed structures, property lines, lot dimensions, and grade elevation as per survey. It must also include all proposed structures such as fences/walls, accessory buildings, pool, decks, walkways, mechanical equipment, etc. as may be required for scope.

Supporting Documents that May be Required:

Construction Documents	Department Review
□ Structural Calculations	Structural
☐ Special Inspector Forms	Structural

^{**} All elevations must include the following in NGVD values: BFE, Grade, Adjusted Grade, Freeboard (if applicable).

^{***}Review of construction documents may require additional departments