

# MIAMI BEACH BUILDING DEPARTMENT

## Permit Checklist for Pool – Residential Finishing

Plan Reviews  
Building, Planning

Inspections\*  
Building Final

**PROJECTS MAY REQUIRE PLANNING BOARD  
APPROVAL PRIOR TO BUILDING PERMIT  
SUBMITTAL.**

For the Planning Department  
Checklist, visit:

[www.tinyurl.com/288e54ba](http://www.tinyurl.com/288e54ba)

For Online Permitting Resources,  
visit: [www.tinyurl.com/2552jdam](http://www.tinyurl.com/2552jdam)

**Required Construction Documents for Submittal:** Digitally or electronically signed and sealed drawings – (Visit the Online Permitting Resource Center link noted above for instructions).

Construction Documents	Department Review
<input type="checkbox"/> Site Survey Signed & Sealed Topographic/Boundary Survey	Building, Planning

\* Site Plan must show setbacks, both existing and proposed structures, property lines, lot dimensions, and grade elevation as per survey. It must also include all proposed structures such as fences/walls, accessory buildings, pool, decks, walkways, mechanical equipment, etc. as may be required for scope.

\*\*\* Review of construction documents may require additional departments

\*\*\* Plans must include statement saying that all markers, means of access to the pool has been restored to be compliant with the FBC Existing Building

### Supporting Documents that May be Required:

Construction Documents	Department Review
<input type="checkbox"/> Public Pool Resurfacing-Modifications Affidavit	Building