

Permit Checklist for Generator - Commercial Alteration

Plan Reviews

Building-Multiple Trades, Environmental, Fire, Planning, Public Works, Urban Forestry Group

Inspections*

Notice Of Commencement - Certificate. Foundation, Fire Final, Planning Final, Building Final (last inspection all others must be approved prior to scheduling).*Not all inspections listed may be required.

Required Contractor Type: General Contractor or **Electrical Contractor**

Sub-permits (If applicable): Electrical if the contractor on the Generator permit is a GC.

Plumbing for gas (natural or propane), or any other fuel tank. Required contractor Plumbing Contractor.

PROJECTS MAY REQUIRE PLANNING BOARD APPROVAL PRIOR TO BUILDING PERMIT SUBMITTAL.

For the Planning Department Checklist, visit: www.tinyurl.com/288e54ba

For Online Permitting Resources, visit: www.tinyurl.com/2552jdam

Required Construction Documents for Submittal: Digitally or electronically signed and sealed drawings -(Visit the Online Permitting Resource Center link noted above for instructions).

Construction Documents	Department Review
☐ Site Survey Signed & Sealed	Building-Multiple Trades, Fire, Planning, Public
Topographic/Boundary Survey	Works
☐ Architectural Plans	Building-Multiple Trades, Fire, Planning, Public Works
□ Structural Plans	Structural
☐ Electrical Plans	Electrical
☐ Elevator plans (if applicable)	Public Works
☐ Mechanical Plans	Mechanical
☐ Fire Alarm Plans	Fire, Electrical
☐ Life Safety Plans	Building, Fire
☐ Plumbing Plans	Plumbing

^{*} Site Plan must show setbacks, both existing and proposed structures, property lines, lot dimensions, and grade elevation as per survey. It must also include all proposed structures such as fences/walls, accessory buildings, pool, decks, walkways, mechanical equipment, etc. as

may be required for scope.

- ** All elevations must include the following in NGVD values: BFE, Grade, Adjusted Grade, Freeboard (if applicable).
- ***Review of construction documents may require additional departments

Supporting Documents that May be Required:

Construction Documents	Department Review
□ Structural Calculations	Structural
☐ Phasing Plan Pre-approved by Fire Marshal (if alteration is in an occupied building and proposed work compromises existing life safety systems: Exits, Compartmentation, Life Safety Systems, etc.)	Fire
☐ Product Approval with specification on installations	Building-Multiple Trades, Fire, Planning
☐ Details and dimensions of equipment, including screening (if applicable)	Building
☐ Detailed section showing the height of the unit measured from B.F.E. and grade when located within a required yard or setback area	Planning
☐ Line of Sight Study of equipment mounted on the roof. Equipment should be in an area that screens it from view at street level.	Planning
☐ Public Works – Right of Way Permit (If applicable)	Public Works
 □ Declaration of Restrictive Covenant (if applicable) 	Planning