

# MIAMI BEACH BUILDING DEPARTMENT

## Permit Checklist for Building – Residential Marine

### Plan Reviews

Building-Multiple Trades, Environmental, Planning,  
Public Works, Urban Forestry Group

### Inspections\*

Erosion Control, Notice of Commencement-  
Certificate, Pile Log Report - Certificate, Planning  
Final, Public Works Final, DERM Final, Building Final  
(last inspection all others must be approved prior to  
scheduling).

*\*Not all inspections listed may be required.*

### **PROJECTS MAY REQUIRE PLANNING BOARD APPROVAL PRIOR TO BUILDING PERMIT SUBMITTAL.**

For the Planning Department  
Checklist, visit:

[www.tinyurl.com/288e54ba](http://www.tinyurl.com/288e54ba)

For Online Permitting Resources,

visit: [www.tinyurl.com/2552jdam](http://www.tinyurl.com/2552jdam)

**Required Construction Documents for Submittal:** Digitally or electronically signed and sealed drawings –  
(Visit the Online Permitting Resource Center link noted above for instructions).

Construction Documents	Department Review
<input type="checkbox"/> Site Survey Signed & Sealed Topographic/Boundary Survey	Building-Multiple Trades, Fire, Planning, Public Works
<input type="checkbox"/> Architectural Plans	Building-Multiple Trades, Fire, Planning, Public Works
<input type="checkbox"/> Structural Plans	Structural
<input type="checkbox"/> Electrical Plans (if applicable)	Electrical
<input type="checkbox"/> Plumbing Plans	Plumbing
<input type="checkbox"/> Fire Protection Plans (If applicable)	Fire
<input type="checkbox"/> Tree survey	Urban Forestry Group

*\* Site Plan must show setbacks, both existing and proposed structures, property lines, lot dimensions, and grade elevation as per survey. It must also include all proposed structures such as fences/walls, accessory buildings, pool, decks, walkways, mechanical equipment, etc. as may be required for scope.*

*\*\* All elevations must include the following in NGVD values: BFE, Grade, Adjusted Grade, Freeboard (if applicable).*

### Supporting Documents that May be Required:

Construction Documents	Department Review
<input type="checkbox"/> Structural Calculations	Structural
<input type="checkbox"/> Special Inspector Forms	Structural
<input type="checkbox"/> Tree Disposition (if applicable)	Urban Forestry Group
<input type="checkbox"/> Tree Protection Plan (if applicable)	Urban Forestry Group
<input type="checkbox"/> Approved Tree Permit (if applicable)	Urban Forestry Group, Planning
<input type="checkbox"/> DRB, HPB, BOA recorded order or Determination of Architectural Significance (if applicable) scanned into plans after cover sheet.	Planning
<input type="checkbox"/> Construction Site Sediment and Erosion Control Affidavit	Environmental

### Required Additional Agency Approval

- ☐ Miami-Dade County Approval and Documents to include:
  - DERM Preliminary Approval (Class I Permit)
  - Structural Plans clearly locating property lines, face of seawall, seawall cap and dock with their respective elevations and preliminary approval by DERM.
- ☐ Department of Environmental Protection (DEP)/South Florida Water Management District (SFWMD)