

MIAMI BEACH BUILDING DEPARTMENT



Permit Checklist for Building – Residential Louvers

Plan Reviews

Building-Multiple Trades, Planning

Inspections*

Notice Of Commencement – Certificate,
 Floodproofing Certificate - Under Construction,
 Columns, Beams, Framing, Columns, Drywall/Metal
 Lath, Trusses, Sheathing, Penetration Protection, Fire
 Stopping Affidavits, Preliminary Fire Safety, Final
 Elevation Certificate, Elevator Final, Fire Final, Final
 Floodproofing Certificate - Final, Planning Final,
 Public Works Final, Final Termite Treatment -
 Certificate, Final Elevation Certificate, Building Final
 (last inspection all others must be approved prior to
 scheduling).

**Not all inspections listed may be required.*

**PROJECTS MAY REQUIRE PLANNING BOARD
 APPROVAL PRIOR TO BUILDING PERMIT
 SUBMITTAL.**

For the Planning Department
 Checklist, visit:

www.tinyurl.com/288e54ba

For Online Permitting Resources,
 visit: www.tinyurl.com/2552jdam

Required Construction Documents for Submittal: Digitally or electronically signed and sealed drawings –
 (Visit the Online Permitting Resource Center link noted above for instructions).

| Construction Documents | Department Review |
|---|--|
| <input type="checkbox"/> Site Survey Signed & Sealed Topographic/Boundary Survey | Building-Multiple Trades, Fire, Planning, Public Works |
| <input type="checkbox"/> Architectural Plans | Building-Multiple Trades, Fire, Planning, Public Works |
| <input type="checkbox"/> Structural Plans | Structural |

** Site Plan must show setbacks, both existing and proposed structures, property lines, lot dimensions, and grade elevation as per survey. It must also include all proposed structures such as fences/walls, accessory buildings, pool, decks, walkways, mechanical equipment, etc. as may be required for scope.*

*** All elevations must include the following in NGVD values: BFE, Grade, Adjusted Grade, Freeboard (if applicable).*

****Review of construction documents may require additional departments*

Supporting Documents that May be Required:

| Construction Documents | Department Review |
|---|--------------------------|
| <input type="checkbox"/> Wind Load Calculations | Structural |
| <input type="checkbox"/> Product Approval with specification on installations | Building |
| <input type="checkbox"/> Proposed materials (type and color) | Planning |