MIAMIBEACH
BUILDING DEPARTMENT

Permit Checklist for Building – Commercial Louvers

Plan Reviews
Building-Multiple Trades, Fire, Planning

Inspections*

Notice Of Commencement – Certificate, Floodproofing Certificate - Under Construction, Columns, Beams, Framing, Columns, Drywall/Metal Lath, Trusses, Sheathing, Penetration Protection, Fire Stopping Affidavits, Preliminary Fire Safety, Final Elevation Certificate, Elevator Final, Fire Final, Final Floodproofing Certificate - Final, Planning Final, Public Works Final, Final Termite Treatment - Certificate, Final Elevation Certificate, Building Final (last inspection all others must be approved prior to scheduling).

Not all inspections listed may be required.

> **PROJECTS MAY REQUIRE PLANNING BOARD APPROVAL PRIOR TO BUILDING PERMIT SUBMITTAL.**
>
> For the Planning Department Checklist, visit: **www.tinyurl.com/288e54ba**
>
> For Online Permitting Resources, visit: **www.tinyurl.com/2552jdam**

Required Construction Documents for Submittal: Digitally or electronically signed and sealed drawings – (Visit the Online Permitting Resource Center link noted above for instructions).

Construction Documents	Department Review
☐ Site Survey Signed & Sealed Topographic/Boundary Survey	Building-Multiple Trades, Fire, Planning, Public Works
☐ Architectural Plans	Building-Multiple Trades, Fire, Planning, Public Works
☐ Structural Plans	Structural

* Site Plan must show setbacks, both existing and proposed structures, property lines, lot dimensions, and grade elevation as per survey. It must also include all proposed structures such as fences/walls, accessory buildings, pool, decks, walkways, mechanical equipment, etc. as may be required for scope.

** All elevations must include the following in NGVD values: BFE, Grade, Adjusted Grade, Freeboard (if applicable).

***Review of construction documents may require additional departments

Supporting Documents that May be Required:

Construction Documents	Department Review
☐ Wind Load Calculations	Structural
☐ Product Approval with specification on installations	Building
☐ Proposed materials (type and color)	Planning