

After-hours/Overtime Inspection

(Must be requested before 2pm of request date)

Please complete and email attached Overtime Inspection Request form to
BuildingAdmin@Miami Beachfl.gov

- 1) Overtime inspections may be requested for any time outside the Department's normal inspector's working hours. Inspector's working hours are Monday-Friday between 7:00 a.m. and 3:30 p.m.
- 2) Form must be signed by the Qualifier.
- 3) For multiple overtime inspection requests, complete and submit one Overtime Inspection Request form **per trade**.
- 4) Overtime inspection fees are **\$323 per trade**.
- 5) Payment must be submitted before the inspection takes place.
- 6) A company representative must be present at the job site for the overtime inspection.
- 7) **No Cancellations.** Rescheduling requests MAY be made before 2:30pm on the day of the inspection. For weekend/holiday inspections rescheduling must be made before 2:30pm on the previous business day.

**Note: Overtime Inspection Request will be reviewed for approval.
Emailed request will receive a confirmation response if accepted.**

OVERTIME INSPECTION REQUEST

E-mail(s): _____
(Required)

Date: _____

Trade: ☐ Building ☐ Roofing ☐ Electrical ☐ Plumbing/Gas ☐ Mechanical

Inspection Type: _____ Category: _____

I, _____, request an overtime inspection for _____
(Requester name) *(Date)*

at _____ ☐ AM / ☐ PM for the property located at _____
(Time) *(Property Address, ZIP code)*

Master permit # _____ and subsidiary permit # _____.

Please contact _____ at phone(s) # _____
(Contact information)

Thank you,

 Signature

 Print Name

For Department Use Only

Number of inspections:		Date Paid:	
Inspector Name:		Fee Charged:	
Approved By:		Signature:	