

## RESOLUTION NO.

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF  
THE CITY OF MIAMI BEACH, FLORIDA, ADOPTING THE THIRD  
AMENDMENT TO THE GENERAL FUND, ENTERPRISE FUND,  
INTERNAL SERVICE FUND, AND SPECIAL REVENUE FUND  
BUDGETS FOR FISCAL YEAR (FY) 2016/17.**

**WHEREAS**, the budgets for the General Fund, Enterprise Funds, Internal Service Funds, and Special Revenue Funds for Fiscal Year 2016/17 were approved on September 27, 2016, with the adoption of Resolution No. 2016-29579; and

**WHEREAS**, the first Amendment to the General Fund, Enterprise Fund, Internal Service Fund, and Special Revenue Fund budgets for Fiscal Year 2016/17 was approved on November 18, 2016, with the adoption of Resolution No. 2016-29654; and

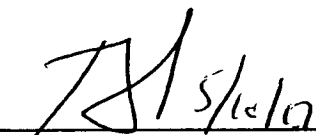
**WHEREAS**, the second Amendment to the General Fund, Enterprise Fund, Internal Service Fund, and Special Revenue Fund budgets for Fiscal Year 2016/17 was approved on November 18, 2016, with the adoption of Resolution No. 2017-29745; and

**WHEREAS**, the third budget amendment realigns \$70,000 between City departments, appropriates \$7,111,389 in Enterprise Funds and \$297,000 in Special Revenue Funds as reflected in the attached Exhibit "A."

**NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA**, that following a duly noticed public hearing on April 26, 2017, the City Commission hereby adopts the third amendment to the FY 2016/17 General Fund, Enterprise Fund, Internal Service Fund, and Special Revenue Fund budgets as set forth in Exhibit "A."

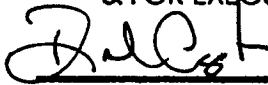
**PASSED and ADOPTED** this 26<sup>th</sup> day of April, 2017.

**ATTEST:**

  
\_\_\_\_\_  
Rafael E. Granado, City Clerk

  
\_\_\_\_\_  
Philip Levine, Mayor

APPROVED AS TO  
FORM & LANGUAGE  
& FOR EXECUTION

 5/2/17  
\_\_\_\_\_  
City Attorney Date

# Exhibit "A"

GENERAL FUND	FY 2016/17 Amended Budget	3rd Budget Amendment	FY 2016/17 Revised Budget
<b>REVENUES</b>			
<b>Operating Revenues</b>			
Ad Valorem Taxes	\$ 159,950,000		\$ 159,950,000
Ad Valorem Taxes- S Pte Costs	\$ 0		\$ 0
Ad Valorem Cap. Renewal & Replacement	\$ 662,000		\$ 662,000
Ad Valorem Taxes- Normandy Shores	\$ 169,000		\$ 169,000
Other Taxes	\$ 23,732,000		\$ 23,732,000
Licenses and Permits	\$ 30,348,000		\$ 30,348,000
Intergovernmental	\$ 11,439,000		\$ 11,439,000
Charges for Services	\$ 12,174,000		\$ 12,174,000
Fines & Forfeits	\$ 1,799,000		\$ 1,799,000
Rents and Leases	\$ 6,426,000		\$ 6,426,000
Miscellaneous	\$ 12,575,000		\$ 12,575,000
Resort Tax Contribution	\$ 37,609,000		\$ 37,609,000
Other	\$ 20,369,000		\$ 20,369,000
Transfer in from South Pointe RDA	\$ 370,000		\$ 370,000
Transfer in from Proceeds from Segafredo Colony Café Lease	\$ 75,740		\$ 75,740
Fund Balance/ Retained Earnings	\$ 1,825,260		\$ 1,825,260
<b>Total General Fund</b>	<b>\$ 319,523,000</b>	<b>\$ -</b>	<b>\$ 319,523,000</b>
	FY 2016/17 Amended Budget	3rd Budget Amendment	FY 2016/17 Revised Budget
<b>APPROPRIATIONS</b>			
<b>Department</b>			
Mayor and Commission	\$ 2,283,000		\$ 2,283,000
City Manager	\$ 3,630,000		\$ 3,630,000
Communications	\$ 1,995,000		\$ 1,995,000
Budget & Performance Improvement	\$ 2,658,000		\$ 2,658,000
Org Dev & Performance Initiative	\$ 629,000		\$ 629,000
Finance	\$ 5,816,000		\$ 5,816,000
Procurement	\$ 2,288,000		\$ 2,288,000
Human Resources/Labor Relations	\$ 2,780,000		\$ 2,780,000
City Clerk	\$ 1,622,000		\$ 1,622,000
City Attorney	\$ 5,370,000		\$ 5,370,000
Housing & Comm. Development	\$ 2,798,000		\$ 2,798,000
Building	\$ 15,153,000	(70,000)	\$ 15,083,000
Environment & Sustainability	\$ 1,153,000	70,000	\$ 1,223,000
Code Compliance	\$ 5,947,000		\$ 5,947,000
Planning	\$ 4,306,000		\$ 4,306,000
Tourism, Culture, and Econ. Development	\$ 3,755,740		\$ 3,755,740
Parks & Recreation	\$ 31,934,000		\$ 31,934,000
Public Works	\$ 14,746,000		\$ 14,746,000
Capital Improvement Projects	\$ 5,051,000		\$ 5,051,000
Police	\$ 104,401,000		\$ 104,401,000
Fire	\$ 71,938,000		\$ 71,938,000
Emergency Management	\$ 10,370,000		\$ 10,370,000
Citywide Accounts-Other	\$ 13,867,260		\$ 13,867,260
Citywide Accounts-Operating Contingency	\$ 1,318,000		\$ 1,318,000
Citywide Accounts-Normandy Shores	\$ 257,000		\$ 257,000
<b>Subtotal General Fund</b>	<b>\$ 316,066,000</b>	<b>\$ -</b>	<b>\$ 316,066,000</b>
<b>TRANSFERS</b>			
Capital Renewal & Replacement	\$ 662,000		\$ 662,000
Capital Investment Upkeep Account	\$ 0		\$ 0
Info & Comm Technology Fund	\$ 395,000		\$ 395,000
Pay-As-You-Go Capital Fund	\$ 2,400,000		\$ 2,400,000
Capital Reserve Fund	\$ 0		\$ 0
Building Reserve	\$ 0		\$ 0
<b>Subtotal Transfers</b>	<b>\$ 3,457,000</b>	<b>\$ -</b>	<b>\$ 3,457,000</b>
<b>Total General Fund</b>	<b>\$ 319,523,000</b>	<b>\$ -</b>	<b>\$ 319,523,000</b>

# Exhibit "A"

ENTERPRISE FUNDS		FY 2016/17 Amended Budget	3rd Budget Amendment	FY 2016/17 Revised Budget
<b>REVENUE/APPROPRIATIONS</b>				
Convention Center	\$	11,038,000	5,991,389	\$ 17,029,389
Parking	\$	61,368,000		\$ 61,368,000
Sanitation	\$	20,886,000		\$ 20,886,000
Sewer Operations	\$	54,672,000	\$ 700,000	\$ 55,372,000
Stormwater Operations	\$	28,532,000		\$ 28,532,000
Water Operations	\$	34,795,000	\$ 420,000	\$ 35,215,000
<b>Total Enterprise Funds</b>	<b>\$</b>	<b>211,291,000</b>	<b>\$ 7,111,389</b>	<b>\$ 218,402,389</b>
INTERNAL SERVICE FUNDS		FY 2016/17 Amended Budget	3rd Budget Amendment	FY 2016/17 Revised Budget
<b>REVENUE/APPROPRIATIONS</b>				
Central Services	\$	1,015,000		\$ 1,015,000
Fleet Management	\$	9,597,000		\$ 9,597,000
Information Technology	\$	17,030,000		\$ 17,030,000
Property Management	\$	8,409,000		\$ 8,409,000
Risk Management	\$	17,585,000		\$ 17,585,000
Medical and Dental Insurance	\$	30,532,000		\$ 30,532,000
<b>Total Internal Service Funds</b>	<b>\$</b>	<b>84,168,000</b>	<b>\$ -</b>	<b>\$ 84,168,000</b>
SPECIAL REVENUE FUNDS		FY 2016/17 Amended Budget	3rd Budget Amendment	FY 2016/17 Revised Budget
<b>REVENUE/APPROPRIATIONS</b>				
Resort Tax	\$	89,518,000	24,000	\$ 89,542,000
Transportation	\$	11,445,000		\$ 11,445,000
People's Transportation Plan	\$	3,808,000		\$ 3,808,000
7th Street Garage	\$	2,320,000		\$ 2,320,000
5th & Alton Garage	\$	771,000		\$ 771,000
Art In Public Places	\$	473,000		\$ 473,000
Tourism and Hospitality Scholarship Prgm	\$	184,000		\$ 184,000
Information and Communication Tech	\$	803,000		\$ 803,000
Education Compact	\$	235,000	160,000	\$ 395,000
Sustainability & Waste Haulers Add Serv	\$	450,000	25,000	\$ 475,000
Residential Housing	\$	771,000		\$ 771,000
Red Light Camera	\$	1,516,000		\$ 1,516,000
E-911 Fund	\$	351,000		\$ 351,000
Cultural Arts Council	\$	2,029,000		\$ 2,029,000
Normandy Shores	\$	257,000		\$ 257,000
Tree Preservation	\$	145,000	78,000	\$ 223,000
Commemorative Tree	\$	0	10,000	\$ 10,000
Police Confiscation - Federal	\$	313,000		\$ 313,000
Police Confiscation - State	\$	299,000		\$ 299,000
Police Special Revenue	\$	105,000		\$ 105,000
Police Training	\$	30,000		\$ 30,000
<b>Total Special Revenue Funds</b>	<b>\$</b>	<b>115,823,000</b>	<b>\$ 297,000</b>	<b>\$ 116,120,000</b>

# MIAMI BEACH

## COMMISSION MEMORANDUM

TO: Honorable Mayor and Members of the City Commission  
FROM: Jimmy L. Morales, City Manager  
DATE: April 26, 2017

11:06 a.m. Public Hearing

SUBJECT: A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ADOPTING THE THIRD AMENDMENT TO THE GENERAL FUND, ENTERPRISE FUND, INTERNAL SERVICE FUND AND SPECIAL REVENUE FUND BUDGETS FOR FISCAL YEAR (FY) 2016/17.

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### KEY INTENDED OUTCOMES SUPPORTED

Ensure Expenditure Trends Are Sustainable Over The Long Term

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### Legislative Tracking

Budget and Performance Improvement

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### ATTACHMENTS:

#### Description

- ▯ FY2016/17 3rd Operating Budget Amendment

# MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139. [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

## COMMISSION MEMORANDUM

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: April 26, 2017

SUBJECT: **A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ADOPTING THE THIRD AMENDMENT TO THE GENERAL FUND, ENTERPRISE FUND, INTERNAL SERVICE FUND AND SPECIAL REVENUE FUND BUDGETS FOR FISCAL YEAR (FY) 2016/17**

### ADMINISTRATION RECOMMENDATION

Adopt the resolution amending the FY 2016/17 General Fund, Enterprise Funds, Internal Service Funds, and Special Revenue Funds budgets.

### KEY INTENDED OUTCOME SUPPORTED

Ensure expenditure trends are sustainable over the long term.

### ANALYSIS

The budgets for the General Fund, Enterprise Funds, Internal Service Funds, and Special Revenue Funds for Fiscal Year 2016/17 were approved on September 27, 2016, with the adoption of Resolution No. 2016-29579.

The First Amendment to the General Fund, Enterprise Funds, Internal Service Funds, and Special Revenue Funds budgets for FY 2016/17 was approved on November 18, 2016 by Resolution No. 2016-29654. The Second Amendment was approved on February 8, 2017 by Resolution No. 2017-29745. Section 166.241(4)(c), Florida Statutes, requires that a municipality's budget amendment must be adopted in the same manner as the original budget.

The Third Amendment realigns \$70,000 within the General Fund, appropriates \$7,111,389 to Enterprise Funds and appropriates \$397,000 to Special Revenue Funds.

### Finance Department – General Fund

Based on preliminary staffing recommendations from the BDO review of the Finance Department,

two new positions have been created and filled in the Finance Department. A Financial Analyst II position was added to provide more timely reconciliation of daily disbursements and more proactive oversight for treasury transactions. A Financial Analyst I position was also added to facilitate the timely completion of bank reconciliations. There is no fiscal impact in the department's FY 2017 budget due to offsetting salary savings from vacancies and these two positions will be included in the FY 2018 Current Service Level budget.

**Re-align \$70,000 in funding from the Building Department to the Environment and Sustainability Department – General Fund**

The 2<sup>nd</sup> FY2016/17 Operating Budget approved a rollover request for the Environment & Sustainability Department of \$70,000 for on-going outside inspection services. The proposed amendment is a housekeeping item that will properly budget the expenses associated with the services in the Environment & Sustainability Department.

**Appropriate \$24,000 for funding of the Digitalization of Miami Beach Archives in the City Clerk's Office – Resort Tax Fund**

The Office of the City Clerk, in conjunction with Florida International University, continues to implement the Digitalization of Miami Beach Archives. This amendment is a housekeeping item that ensures appropriate funding levels for the department to complete this work.

**Appropriate \$10,000 in funding for Commemorative Trees in the Environment and Sustainability Department – Commemorative Tree Fund**

The Environment & Sustainability Department has received \$5,250 in donations to the Commemorative Tree Trust Fund and projects to receive a total of \$10,000 during FY 2016/17. This amendment appropriates a total of \$10,000 for expenditures for the installation of the requested Commemorative Trees for the rest of this fiscal year.

**Appropriate \$25,000 in funding for Environmental Grants in the Environment and Sustainability Department - Waste Haulers Fund**

This amendment provides the Environment & Sustainability Department with additional funding to issue annual environmental grants to philanthropic organizations to promote environmental programs in the City.

**Appropriate \$78,000 in funding for Global Positioning System Tree Inventory in the Environment and Sustainability Department – Tree Preservation Trust Fund**

This amendment provides the Environment & Sustainability Department with additional funding to complete the Global Positioning System Tree Inventory Services per RFQ No. 2016-170-KB.

**Appropriate \$100,000 in funding for PatternStream Software – IT Technology Fund**

As part of the Munis project development, PatternStream was identified as a publishing software for the City's financial and policy documents such as the CAFR and the Operating/Capital budget documents, however, this software was not purchased as part of the initial implementation. The Office of Budget and Performance Improvement is now ready to implement the use of such software for the development of the FY 2017/18 budget documents. Implementation of PatternStream is expected to cost \$100,000 of which \$84,000 are one-time set up costs. This software could also

help publish books such as the Environmental Scan and Performance reports and could potentially be used by other departments in the future.

**Appropriate \$160,000 in funding for Nurse Initiative and Dual Enrollment Programs in the Organizational Development and Performance Initiatives Department – Education Compact Fund**

Per the direction of the Finance and Citywide Projects Committee on March 31<sup>st</sup>, this amendment appropriates funding for the following programs in FY2016/17 (as opposed to FY2017/18) to better align with the funding needs of the 2017-2018 academic school year calendar:

- Nurse Initiative with Surfside, Bal Harbour, Bay Harbor, North Bay Village, Miami Beach Chamber - \$16,000
- Nurse Initiative: Behavioral Health - \$54,000
- MDC Dual Enrollment (\$13,000) and program expansion (\$15,000) - \$28,000
- FIU Dual Enrollment (\$40,000) and program expansion (\$22,000) - \$62,000

Additionally, Exhibit A highlights that funding levels in the Education Compact Fund are projected to be significantly depleted by the end of FY2017. Many initiatives funded by the Education Compact will need to have new funding sources identified in order to be sustainable in the future.

**Appropriate \$1,120,000 in funding for Variable Frequency Drives in the Public Works Department – Water & Sewer Enterprise Funds**

The Public Works Department is in process of installing Variable Frequency Drives in pumps throughout the City. Originally requested as a rollover, and not approved pending evaluation of the Water/Sewer fund balance, this amendment is a housekeeping item that ensures appropriate funding levels for the Public Works Sewer (\$700,000) and Water (\$420,000) Divisions to complete this work.

**Appropriate \$5,991,389 For Convention Center Operating – Convention Center Operations Enterprise Fund**

The Convention Center Funds cover the operating expenses of the Convention Center which are offset by Convention Development Taxes provided by Miami-Dade County through an Interlocal Agreement. During FY 2016/17 expenses have been incurred due to increased operating costs necessary to be able to host events and shows while undergoing renovations. Some of these expenses have been charged to the Convention Center Renovation Capital Project. However, at this time, rather than charge the Owner's Contingency for the MBCC project, the Administration recommends that these expenses be instead charged to the operating budget, as these expenses are directly related to operational needs such as the ability to host shows during the construction period. These expenses include additional fire watches during shows due to construction conditions, maintaining Spectra offices offsite to permit renovations to proceed, and temporary FPL connections and partitions required for Art Basel. There are also additional costs incurred to accommodate Design Miami while the P-Lot is being used as a staging area for the construction project. This amendment appropriates additional funding to the Convention Center operations budget in order to meet these higher than expected operational expenses. The Convention Development Taxes can only be used for the MBCC and are the appropriate source of funding for these operational costs.

**CONCLUSION**

The Administration recommends that the Mayor and City Commission adopt the Third Amendment to the General Fund, Enterprise Fund, Internal Service Fund, and Special Revenue Fund Budgets for Fiscal Year (FY) 2016/17.

JLM/CGR

A handwritten signature in black ink, appearing to be 'CGR', written below the typed name 'JLM/CGR'.



### Exhibit A – Education Compact Fund Analysis

Education Compact Fund	
Estimated Fund Balance at end of FY16	\$299,301
<b>FY17 Adopted Revenues</b>	
Contributions - Int'l Baccalaureate (IB)	\$15,000
Contributions - Education Support (Waste Haulers)	\$75,000
Contributions - Chamber Donation for IB	\$10,000
<b>Total Revenues</b>	<b>\$100,000</b>
<b>FY17 Adopted Expenses</b>	
VPK - Year 2   School Year 2017-2018	\$141,000
IB Teacher Development and Support	\$15,000
Miami-Dade Public Schools Agenda Planners	\$10,000
Nurse Initiative w/ Surfside, Bal Harbour, Bay Harbor, North Bay Village, Miami Beach Chamber	\$16,000
Miami-Dade College (MDC) Dual Enrollment Program Expansion	\$13,000
Substitute Teacher Incentive Program	\$0
Florida International University (FIU) Dual Enrollment Program	\$40,000
<b>Total Expenditures</b>	<b>\$235,000</b>
FY17 Revenues vs. Expenditures	(\$135,000)
Education Compact Expenditures Funded in FY17 for 2017-2018 School Year (in advance of FY18 Budget Development Process)	
Nurse Initiative w/ Surfside, Bal Harbour, Bay Harbor, North Bay Village, Miami Beach Chamber (Per Reso # 2016-29345)	\$16,000
Nurse Initiative - Behavioral Health (Note 2)	\$54,000
FIU Dual Enrollment Program	\$40,000
FIU Dual Enrollment Program Expansion - FY18	\$22,000
MDC Dual Enrollment Program	\$13,000
MDC Dual Enrollment Program Expansion - FY18	\$15,000
<b>Total Expenditures</b>	<b>\$160,000</b>
Additional Education Compact Expenditures Funded by the General Fund in FY17	
Balance of IB expenses IB	\$35,000
Miami-Dade Public Schools Agenda Planners - Additional Expense	\$8,000
Nurse Initiative Enhancement - Behavioral Health	\$54,000
Substitute Teacher Incentive Program	\$3,000
Common Threads Pilot Program (Budget Amendment) (Note 1)	\$19,000
<b>Total Expenditures</b>	<b>\$119,000</b>
<b>Total Education Compact Related Expenditures</b>	<b>\$354,000</b>
<b>Projected Fund Balance at end of FY17</b>	<b>\$4,301</b>
<b>FY18 Projected Revenues</b>	
Contributions - Int'l Baccalaureate (IB)	\$15,000
Contributions - Education Support (Waste Haulers)	\$75,000
Contributions - Chamber Donation for IB (No contractual commitment but annually recurring)	\$10,000
<b>Total Revenues</b>	<b>\$100,000</b>
<b>FY18 Projected Expenses</b>	
IB	\$50,000
Miami-Dade Public Schools Agenda Planners	\$18,000
Substitute Teacher Incentive Program	\$3,000
<b>Total Expenditures</b>	<b>\$71,000</b>
<b>FY18 Proposed Revenues vs. CSL Expenditures</b>	<b>\$29,000</b>
FY18 Budget Development Enhancement Requests	
VPK - Year 3   School Year 2018-2019	\$141,000
Common Threads (Note 1)	\$19,000
Education Compact Expanded Clerical Support (Note 3)	\$39,000
Anti-Defamation League - No Place For Hate	\$4,000
<b>Total FY18 Enhancement Requests</b>	<b>\$203,000</b>
<b>Total Education Compact Related Expenditures</b>	<b>\$274,000</b>
<b>FY18 Proposed Revenues vs. CSL Expenditures with Enhancements</b>	<b>(\$174,000)</b>
<b>Projected Fund Balance at end of FY18</b>	<b>(\$169,699)</b>
Note 1: Per FY17 2nd Operating Budget Amendment, \$19,000 was approved through General Fund - Reso # 2017-29745. (Program assumes 40% Match). During discussion, approved as a pilot program for FY17 only.	
Note 2: CMB Schools Only, approved as part of FY17 Budget Process as one time expense.	
Note 3: Subject to implementation of new funding source for education	